



## City Procurement

A quick overview of some of our processes and a glimpse into the future.

## Who am I?

- I am Alan Phillips, CPPB. I serve the City as the CIP Procurement Specialist and Purchasing resource.
- I was the City Purchasing and Risk Manager until I retired this past summer.
- I have served in the Houston region for over 35 years in Procurement roles at the University of Texas, University of Houston, TSU and two unique municipalities.

# Overview

- Our processes are fairly simple:
  - Purchases less than \$ 3,000 are generally at the discretion of the Department Director.
  - Purchases greater than \$ 3,000, but less than \$ 50,000 must be informally advertised with a minimum of three quotes, two of which should be HUB/MWBE.
  - Purchases greater than \$ 50,000 generally require formal advertisement and approval by City Council.

## Formal Solicitations

- Formal solicitations are generally advertised on the DemandStar/Onvia site and/or the State of Texas Electronic State Business Daily (ESBD) site.
- The City does NOT maintain a bidders list and relies mostly on the State of Texas Centralized Master Bidders List (CMBL).

# HUB Requirements

- Under the Texas Local Government Code (Sec. 252.0215), the City is only required to seek HUB participation in purchases between \$ 3,000 and \$ 50,000 in the county in which the City resides.
- In the case of Missouri City we are in both Fort Bend and Harris County.

## Inter-local and/or Cooperative Purchases

- The City utilizes several inter-local agreements for purchases, namely Fort Bend County; HGAC; BuyBoard; TCI; DIR; TxMAS; City of Pearland; City of Sugarland, etc.
- In addition, the City utilizes several regional and national cooperatives for purchases, like TCPN and NJPA.

## Some upcoming projects in 2018-2019

- **Public Safety:**

- Fire Station # 6-Design and construct a fire station to serve the Lake Olympia area towards the Fort Bend Parkway Toll Road. Total estimated cost is \$ 4M.

## Some upcoming projects in 2018-2019, continued

- **Drainage projects:**

- Mustang Bayou Watershed – Kitty Hollow to Oyster Creek – Improvements to the Mustang Bayou diversion channel, including excavation. Total estimated cost \$250k.
- Mustang Bayou Watershed – Diversion Channel to GCWA - Improvements to the Mustang Bayou diversion channel, including excavation. Total estimated cost \$1.6M.



## Some upcoming projects in 2018-2019, continued

- **Utility Projects:**

- Mustang Bayou WWTP Phase II Expansion – Under discussion at this time. Total estimated cost \$10.8M